



Superior Court of California County of Los Angeles Senior Intelligence Analyst

SALARY	\$6,840.00 - \$9,471.00 Monthly \$82,080.00 - \$113,652.00 Annually	LOCATION	Los Angeles, CA
JOB TYPE	Full-Time	JOB NUMBER	R9592A
DEPARTMENT	01F* - Executive Office	OPENING DATE	06/15/2023
CLOSING DATE	7/17/2023 11:59 PM Pacific		

Position Description



POSITION TITLE:	SENIOR INTELLIGENCE ANALYST
SALARY:	\$6,840.00 - \$9,471.00 Monthly \$82,080.00 - \$113,652.00 Yearly
WORK LOCATION:	Norwalk, with occasional travel to Stanley Mosk Courthouse (Downtown Los Angeles)
FILING PERIOD:	6/15/2023 - 07/17/2023
EXAM NUMBER:	R9593A
RECRUITMENT TYPE:	Open Competitive Job Opportunity

ABOUT THE COURT

Los Angeles Superior Court is the largest unified trial court in the United States. Its 580 judges and commissioners work in one of the 40 facilities within the Court's 12 judicial districts and are supported by more than 4,500 full-time Court employees. The Court has an annual budget of more than \$1 billion. Located in Southern California, Los Angeles County is geographically one of the nation's largest counties, covering 4,084 square miles and, with over 10,400,000 residents, is also one of its most populous counties.

ABOUT THE POSITION

Reporting to the Public Safety Director or designee, with the Office of Public Safety, the **Senior Intelligence Analyst** is responsible for developing a subject matter expertise on assigned public safety and security topics by for researching, collecting, analyzing, and disseminating data related to threat assessment and management. Intelligence Analysts perform complex research assignments by collecting, organizing, and analyzing data for tactical and strategic threat assessment and management investigations. Incumbents collect data, establish facts, draw accurate conclusions, prepare concise and accurate reports, and provide proficient and authoritative intelligence analysis to support senior level decision-makers and other public safety customers in achieving their objectives of protection of the judiciary.

For a detailed job description, please click [here](#). Please note the requirements in the job description may vary from the requirements in this bulletin. Applicants must meet the requirements stated in this bulletin.

TELEWORK OPPORTUNITIES

This position is on-site, with potential for future telework assignments.

MINIMUM REQUIREMENTS:

To qualify, you must meet the following minimum requirements at the time of filing:

Education:

A Bachelor's degree in Criminal Justice, Public Administration, National Security Studies, Social/Behavioral Science, or a related field.

- **AND** -

Experience:

Three **(3)** years of related experience conducting intelligence analysis in a federal agency, including:

- The Department of Homeland Security (DHS), National Operations Center (NOC), or Department of Justice (DOJ) - **OR** -
- A state or local law enforcement intelligence unit - **OR** -
- The United States military, with experience in counterterrorism and intelligence, including international terrorism, domestic terrorism, transportation security, weapons of mass destruction, cyber threats, agro-terrorism, public health, anti-terrorism or force protection, crucial infrastructure protection, policy development, and acting as a public safety liaison.

Note: Credit for experience is given based on a 40-hour workweek. Part-time experience is credited on a part-time ratio, i.e., working 20 hours per week for two months equals one month of experience. No additional credit is given for overtime.

Special Requirements:

In addition to the required qualifications, applicants also:

- Must be a US Citizen with an **active Secret or Top Secret Clearance.**
- A valid California Class C Driver's License or the ability to use private transportation, properly insured, to travel throughout Los Angeles County.

DESIRABLE QUALIFICATIONS:

- Excellent oral and written communication skills
- Demonstrated experience handling difficult and/or delicate situations with tact and diplomacy
- Demonstrated experience with threat management and assessment
- Demonstrated experience with emergency management
- Formal training or education in the area of modern threat management and assessment practices related to public officials.
- Experience with Court Security protocols, equipment and technology
- Experience with gathering intel through open sources (e.g., Dark Web, social media).

APPLICATION ATTACHMENTS:

1. Resume **(REQUIRED)**
2. Education Verification: A legible copy of your college diploma -OR- transcript(s) (unofficial are acceptable) with the degree posted from the college or university **(REQUIRED)**

For a list of acceptable accredited institutions or international universities, please visit <http://ope.ed.gov/accreditation>, www.chea.org/search, or <http://whed.net/home.php>.

Foreign studies must be evaluated by an academic credential evaluation agency and deemed to be equivalent to degrees from the United States. For a list of acceptable evaluation agencies, please visit www.naces.org or <http://aice-eval.org/>. Foreign studies submitted without acceptable evaluation will be rejected.

EXAMINATION INFORMATION:

PART I: Qualifying evaluation of education, training and experience based upon submitted application materials and supplemental questionnaire.

Part II: Applicants who best meet job-related qualifications will be invited to participate in the examination process that may consist of any combination of written, performance, or oral appraisal to further evaluate job-related experience, knowledge, skills and abilities. **(Still require more information about test. Should this be omitted till after the role is posted?)**

APPLICATION AND FILING INFORMATION:

Applications may only be filed online. To learn how to apply online, please access the [Online Employment Application Guide](#). Los Angeles Superior Court reserves the right to verify all submitted documentation prior to appointment. The Court will only consider completed applications submitted, along with the required documents, and will reject incomplete applications. A resume will not substitute for a fully completed employment application. To facilitate the full and proper consideration of your work experience, clearly specify what professional experience meets the required job qualifications. When listing your work experience, please specify the beginning and end dates for each job you held and describe your experience for each position.

Please provide a current and accurate email address for the Court to communicate with you about this job opportunity. Human Resources staff will notify all applicants of their application status via email. We recommend that you add info@governmentjobs.com to your SAFE SENDERS list to avoid the notification being filtered as spam mail.

Los Angeles Superior Court is an equal opportunity employer. Applicants with disabilities who require reasonable accommodations to participate in the recruitment process can contact the email address provided below. For additional employment information, please click [here \(Download PDF reader\)](#).

Questions regarding this posting may be emailed to **Abel Arana**, aarana@lacourt.org

WHAT TO EXPECT NEXT:

We will notify you of the outcome after the recruitment deadline. Applicants who successfully pass each (and all) examination part(s) will be placed on an eligible list that will remain active for approximately six months. Other vacancies may be filled using this list.

Exam No.: R9592A

Senior Intelligence Analyst

Applications may be submitted online
OR via the HR computer kiosk at
Los Angeles Superior Court
Human Resources Administration
111 N. Hill Street, Room 203
Los Angeles, CA 90012



Agency

Superior Court of California County of Los Angeles

Address

111 N. Hill Street, Rm. 203

Los Angeles, California, 90012

Phone

(213) 633-0346

Website

<http://www.lacourt.org>

Senior Intelligence Analyst Supplemental Questionnaire

***QUESTION 1**

INSTRUCTIONS: The information you provide on this online supplemental questionnaire will be evaluated to determine your eligibility to participate in Part II of the examination process. All questions must be answered. You are encouraged to respond as specifically and as completely as possible. Attaching or referencing a resume will not be considered

responsive. Incomplete responses, false statements, omission of a material fact, and partial information can result in disqualification.

Please check the box to indicate you have read and understood the instructions.

***QUESTION 2**

Indicate below your highest level of education:

A Bachelor's degree in Criminal Justice, Public Administration, National Security Studies, Social/Behavioral Science, or a related field.

None of the above

***QUESTION 3**

EDUCATION/RESUME VERIFICATION:

A legible copy of your college diploma -OR- transcript(s) (unofficial are acceptable) with the degree posted from the college or university **AND** an updated resume **must be attached to the application.**

Please check the box to indicate you have read and understood the instructions.

***QUESTION 4**

Which of the following option(s) best describes your qualifying experience with conducting intelligence analysis in a federal agency?

The Department of Homeland Security (DHS), National Operations Center (NOC), or Department of Justice (DOJ)

A state or local law enforcement intelligence unit

The United States military, with experience in counterterrorism and intelligence, including international terrorism, domestic terrorism, transportation security, weapons of mass destruction, cyber threats, agro-terrorism, public health, anti-terrorism or force protection, crucial infrastructure protection, policy development, and acting as a public safety liaison.

***QUESTION 5**

Based on your response to the prior question, please describe your three (3) years of related experience conducting intelligence analysis in a federal agency. If not applicable, indicate N/A. *Use the following format:*

- Name of the employer(s)
- Department/unit
- Dates of employment
- Number of hours worked per week
- Describe the SPECIFIC DUTIES and LEVEL OF RESPONSIBILITY that supports your response. Please describe specific duties **ONLY**.

Do not write "See Attached Resume" .

***QUESTION 6**

This position requires an active Secret or Top - Secret Clearance. Would you be able to provide proof of your status?

Yes

No

***QUESTION 7**

Describe your experience with gathering intel using open source.

If you do not possess this type of experience, indicate N/A

***QUESTION 8**

Describe any formal training or education in modern behavioral threat management and assessment practices related to public officials.

If you do not possess this type of experience, indicate N/A

* Required Question